**Contract**

Saint Francis de Sales Catholic Church

Christmas Market Village

Saturday, December 8, 2018

10:00 am – 5:00 pm

Our Lady of Victory Hall

37730 St. Francis Court, Purcellville, VA 20132

**TERMS AND CONDITIONS**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to follow the rules set forth in this contract.

 (Name/Company Name)

* The St. Francis de Sales Christmas Market Village is on Saturday, December 8th, 2018 from 10:00 am to 5:00 pm, rain, snow or shine.
* Vendors’/Church Affiliates’ Fee: $35/market space - includes a 10 foot (2-5 ft tables) table space and 2 chairs. (Note additional chairs below) (make checks payable to: St. Francis de Sales)
* Tables will be covered and/or skirted with a Christmas theme and may not be removed. You may place signage over or across the existing themed table only.
* Vendors’/Church Affiliates’ payments are due with signed contract by December 3, 2018.
* Setup Times - Friday, December 7, 2018, 7:00 PM - 9:00 PM and Saturday, December 8, 2018, 7:00 AM - 9:30 AM.
* In addition to the $35 fee, Vendors/Church Affiliates are required to donate one (1) raffle item to support Our Lady of Victory Hall Christmas Raffle. Please place item on raffle table next to your Vendors/Church Affiliates name.
* Market Host(s) will collect all donations (minus non-waivable $35 table fee) from Church Affiliates at Market closing.
* Only Christmas Market Village canopies are permitted. Four are available, first come first served.
* Remember, the crew for the St. Francis de Sales Christmas Market Village are all volunteers, please be respectful of their requests.

I, and my representatives (i.e. participating family member(s), helper(s), other dealer(s), etc.) agree to abide by the Market Rules and any other special rules specified in this contract. I understand that St. Francis de Sales will not be responsible for theft, loss, or damage to person or property, from any cause whatsoever during all times and dates listed above pertaining to this event.

Business Name/Items to be Sold:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Helpers’ Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of Market Spaces :\_\_\_\_\_\_\_\_\_ Chairs:\_\_\_\_\_\_\_\_ Canopy: Y or N

TOTAL AMOUNT DUE ($35 x # spaces): $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Make checks payable to: St. Francis de Sales)

Item being donated for Our Lady of Victory Hall Raffle:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contracts should be signed and returned with payment to the Market Host(s)

Mail to St. Francis de Sales Church, c/o Cheryl Rider, 37730 St. Francis Ct., Purcellville, VA 20132

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GENERAL MARKET RULES**

1. Vendors/Church Affiliates shall abide by the following Market Rules. In particular:
2. Vendors/Church Affiliates shall not knowingly misrepresent the condition, rarity, or value of items they offer for sale or trade.
3. All restored and/or repaired items on sales tables must be clearly labeled as such.
4. Vendors/Church Affiliates will keep and not remove the Christmas themed tables already decorated when they arrive.
5. Vendors/Church Affiliates and attending public shall abide by any site-specific Market Rules set by the Market Host(s). (local ordinances, restrictions imposed by the owner of the facility, etc.)
6. Positively no public attendance during market setup hours.
7. It will not be permissible for Vendors/Church Affiliates to “work the aisles” in any fashion which preempts the opportunities of fellow Vendors/Church Affiliates.
8. Side shows (spotlights, excessive “cow bell ringing,” etc.) shall not be carried to the point of being abusive to fellow Vendors/Church Affiliates and the general public.
9. Vendors/Church Affiliates will not sublet portions of their reserved tables without first consulting with the Market Host(s) and obtaining permission.
10. Vendors/Church Affiliates shall keep aisles in front of tables free of boxes and clutter.
11. Vendors/Church Affiliates are encouraged to cover their unattended tables.
12. Vendors/Church Affiliates should keep their sales tables intact until the end of the published market hours. The Market Host(s) may announce blanket authority for early takedown at such time as public attendance appears to have essentially ceased.
13. Vendors/Church Affiliates will be responsible for any damage they do to the facilities with their setup practices. \*(i.e. no signs or other items taped or tacked to walls or furnishings).
14. The Market Host(s) will make every effort to provide good security, but will not be responsible for any loss of Vendors/Church Affiliates property due to theft or breakage. Each Vendor/Church Affiliates is asked to help in security by watching after his own items an keeping an eye on adjacent tables in situations of obvious risk.

**Thank you in advance for your cooperation.**